



## Board of Directors Meeting Agenda

Thursday, June 27, 2024

Annual Board Meeting

Location: Zoom 12:00pm EST

<https://us06web.zoom.us/j/87986008892?pwd=8Y5O6VLLa5Rp2kJTh88lbFoyrW4E7b.1>

password: lcaboard

Attendance: Taft Morley, President; Jason Guffey, Vice President; Kelly Headd, Treasurer; Valerie Croce, Board Member; Wayne Muhammed, Principal; Tyishia Edwards, Director of Operations; Andressa Alamini, Parent; Ranisha Watson, Parent; Andre Watson, Parent

1. Call to Order (12:07pm)
2. Reading of Mission Statement: Lakeside Charter Academy, in partnership with parents, will cultivate engaged learners through scholarship, leadership, and citizenship
3. Approval of the 5-23-24 Regular Board Meeting Minutes\*
  - Motion - Jason G.; 2<sup>nd</sup> - Kelly H.
4. Reading of Conflict-of-Interest Statement
5. Public Comments – none
6. Board Training – Valerie Croce
  - a. Training Topic: 2024-25 Goals
    - Set five goals and will discuss implementation plans next month
7. Principal Report
  - a. Enrollment Update, lottery, intents to return, marketing and enrollment plan, processes, initiatives, projections, etc.
    - 200 returning; 150 newly accepted students (122 completed paperwork)
    - Spoke about robust marketing plan engaging new and existing families as well as working with the PTO
      - i. Outline the process each application takes from acceptance to enrollment:
        1. Teachers/administration involvement and follow up
        2. Getting the parents to the school
  - b. Staffing\*, exit interviews, etc. - Morale
    - Will vote in July on the new staffing team
    - All contracts will have the following indemnification wording:

**Indemnification:** *Independent contractor, for itself and its employees, agents, volunteers and participants, does hereby indemnify and hold harmless, Lakeside Charter Academy, its board members, officers, employees, and agents, from and against all claims, causes of action, damages, losses, costs, attorney's fees and liability arising out of or resulting from contractor's performance hereunder and hereby assumes the risk of injury or liability and agrees not to sue the board for any injury or liability arising out of or resulting from independent contractor's performance hereunder.*
  - c. Facilities Report, Enrollment Report, Marketing Report
  - d. Report on our academic progress, benchmark testing and trending, Pillars, etc.
    - The school has a colossal emphasis on its testing and low performing designation

*No indebtedness of any kind incurred or created by the school shall constitute an indebtedness of the State or its political subdivisions and no indebtedness of the charter school shall involve or be secured by the faith, credit, or having power of the State or its political subdivisions.*



- e. Approval of Twice Monthly Pay periods\*
    - Motion - Jason G.; 2<sup>nd</sup> - Kelly H.
  - f. Grievance Policy discussion and approval\*
    - Will vote in July on the grievances policy
  - g. Proposed Curriculum, Transportation & Lunch changes in Charter\* (from CSRB meeting in March)
    - Motion – Valerie C.; 2<sup>nd</sup> - Kelly H.
  - h. Other happenings/board matters
8. Business Manager Report
- a. May Budget Reports
  - b. Budget (2024-25 SY)\*
    - Will vote in July on Budget 24-25 after meeting with Acadia
  - c. Board recruiting, specifically NC residents
  - d. Other items
9. Building related matters (School grounds, Projects)
- Working with the PTO and seeking volunteers for contracting work such as painting, electrician, etc.
  - Tyishia E. to send Board a list of priorities needed to improve the building
  - Jason G. gave update to wall and pavement repairs in addition to other issues discovered and resolved
10. Other Business
- a. Vote on officers\*
    - President: Taft Morley
    - Vice President: Jason Guffey
    - Treasurer: Kelly Head
    - Secretary: Valerie Croce
  - b. Motion - Jason G.; 2<sup>nd</sup> - Kelly H.
  - c. Review member's terms (roll-off dates, recruiting new members update)
10. Adjourn\* (1:56pm)
- Motion – Kelly H.; 2<sup>nd</sup> – Jason G.

**\* Requires Board Action**

Posted by: \_\_\_\_\_