



Board of Directors Meeting Minutes

Thursday, May 23, 2024

Regular Board Meeting

Location: Zoom 12:00pm EST

<https://us06web.zoom.us/j/87986008892?pwd=8Y5O6VLLa5Rp2kJTh88lbFoyrW4E7b.1>

password: lcaboard

1. Call to Order
 - a. Begin: 12:08
 - b. Attendance:
 - i. **Board:**
 - ii. **Jason Guffey**
 - iii. **Kelly Headd**
 - iv. **Valerie Croce**
 - v. **Emmaleen Muldoon**
 - vi. **Walter Bowers**
 - vii. **Taft Morley**
 - viii. **Angela Jansen**
 - ix. **Tyisha Edwards**
 - x. Wayne Muhammad - Principal
 - xi. Beverly Sipe – Asst Principal
 - xii. Tekia Scales – Human Resources
 - xiii. Danielle’s Phone - Public
 - xiv. Ranisha Watson - Public
2. Reading of Mission Statement: Lakeside Charter Academy, in partnership with parents, will cultivate engaged learners through scholarship, leadership, and citizenship
3. Approval of the 4-25-24 Regular Board Meeting Minutes; Approval of the 5-3-24 Special Meeting Minutes and Closed Session
 - * Angela Motions
 - * Walter Seconds
 - * Motion Passes to approve all meeting minutes
4. Reading of Conflict-of-Interest Statement
 - *Taft and Jason will recuse on Retaining Wall discussions
5. Public Comments - if any signed up
6. Board Training – Valerie Croce
 - a. Governance Training
 - b. Add to the handbook:
 1. Grievance policy needs updated
 2. Org Chart needs updated
 - c. Make sure that the staff/student/parents get a survey.
 1. How often to administer? Quarterly? Mid year and End of Year?
 2. Make sure that the handbook is updated to state frequency of policies.
7. Principal Report

- a. Enrollment Update, lottery, intents to return, marketing and enrollment plan, processes, initiatives, projections, etc.
 - i. Outline the process each application takes from acceptance to enrollment:
 - 1. Teachers/administration involvement and follow up
 - 2. Getting the parents to the school
 - b. Staffing*, exit interviews, etc. - Morale
 - c. Report on our academic progress, benchmark testing and trending, Pillars, etc.
 - i. The school has a colossal emphasis on its testing and low performing designation.
 - d. Other happenings, retaining wall, school grounds, etc.
 - e. Charter renewal update and feedback. Discuss recommendations and administration's plan to implement. f. Approval of Charter Changes: Curriculum, Transportation, Lunch*
8. Business Manager Report
- a. April Budget Reports
 - b. Board recruiting, specifically NC residents
 - c. Other items
9. Building related matters
10. Bylaw Amendments Updates
11. Adjourn*
- a. Motion – Valerie
 - b. 2nd - Kelly
 - c. Adjourn - 1:27pm

*** Requires Board Action**

Posted by: _____